

# 2021 POSTAL RATES QUICK GUIDE

Updated 8/29/2021

## FIRST-CLASS MAIL

UNDER 1 OZ	LETTERS	CARDS	FLATS
Single Piece (Retail)	0.58	0.40	\$1.16
Additional Ounce	0.20	—	0.20
PRESORTED	LETTERS	CARDS	FLATS
Mixed AADC Automation	0.485	0.326	0.891
AADC Automation	0.461	0.318	0.783
3-Digit Automation	—	—	0.73
5-Digit Automation	0.426	0.306	0.55
	**	—	0.20 per additional ounce

\*\*Additional ounce rate does not apply on letter mail under 3.5 OZ. Over 3.5 oz is a flat.

## ENVELOPE SIZE GUIDE

#6 $\frac{1}{4}$	3.5 x 6	#6 $\frac{3}{4}$	3.625 x 6.5	#7	3.75 x 6.75
#7 $\frac{3}{4}$	3.875 x 7.5	#8 $\frac{5}{8}$	3.625 x 8.625	#9	3.875 x 8.875
#10	4.125 x 9.5	#11	4.5 x 10.375	#12	4.75 x 11
#14	5 x 11.5	A-6	4.75 x 6.5	#A-7	5.25 x 7.25
A-8	5.5 x 8.125	A-9	5.75 x 8.75	#A-10	6 x 9.5

## MARKETING MAIL (AKA STANDARD MAIL)

AUTOMATION (Under 3.5 OZ)	LETTERS	FLAT
Mixed AADC	0.330	0.798
AADC	0.309	0.729
3-Digit	—	0.64
5-Digit	0.277	0.482
ECR Basic	0.332	0.353
ECR High Density	0.239	0.289
ECR High Density Plus	0.210	0.241
ECR Saturation	0.197	0.234

## NON-PROFIT MAIL

AUTOMATION (Under 3.5 OZ)	LETTERS	FLAT
Mixed AADC	0.199	0.594
AADC	0.178	0.525
3-Digit	—	0.436
5-Digit	0.146	0.278
ECR Basic	0.246	0.265
ECR High Density	0.153	0.201
ECR High Density Plus	0.125	0.153
ECR Saturation	0.117	0.146

## POSTAL SPECIFICATIONS CHART

	MIN	MAX
<b>FIRST CLASS POST CARDS</b>		
Height	3.5"	6"
Length	5"	9"
Thickness	.007"	.016"
<b>LETTERS (All classes except Folded Self-mailers)</b>		
Height	3.5"	6.125"
Length	5"	11.5"
Thickness	.009"	.25"
<i>Thickness does matter on postcards. Dimensions from 3.545" to 4.25"x6" must be .007" thick. Dimensions from 4.25" to 6.125"x11.5" must be .009" thick.</i>		
<b>LETTER-SIZE FOLDED SELF-MAILERS</b>		
Height	3.5"	6"
Length	5"	10.5"
Thickness	.009"	.25"
<b>AUTOMATION COMPATIBLE FLAT-SIZE MAIL</b>		
Height	5"	12"
Length	6"	15"
Thickness	.009"	.75"



5 SAND CREEK ROAD | ALBANY, NY 12205

518.438.7817 | [WWW.DXP1.COM](http://WWW.DXP1.COM)

Digital XPress is a NYS Certified Women-owned Business Enterprise